Essential Documents



Buying property in the global real estate market comes with essential admin and documentation. We've put together a simple guide of terms and requirements you might need!

ITIN (Individual Taxpayer Identification Number)

- Required for tax filing if you don't have a Social Security Number

US Bank Account Setup

- International-friendly policies and online access from abroad
- International wire transfer capabilities
- Mobile banking app availability internationally

Tax Documentation Requirements

- Annual property tax statements
- State-specific tax forms

Keep good records

- Property improvement and maintenance costs
- Insurance payments
- Mortgage interest statements

Ownership Documentation

- Property deed and title insurance
- Purchase agreement and mortgage documents
- HOA/Condo association documents
- Building permits, property survey and inspection reports

Power of Attorney

- Verify international recognition of US POA

Know Your Yearly Due Dates

- Property tax payment schedules
- HOA/Condo fee payments
- Insurance renewal dates
- Annual tax filing deadlines

Document Storage and Organization

- Digital vs. physical storage solutions
- Secure cloud storage options
- Document backup strategies
- Translation requirements
- Access protocols for authorized parties

Insurance Documentation

- Property insurance policies
- Climate-specific policies
- Claims history documentation
- Policy renewal procedures
- International coverage considerations

Samir Redwan, CIPS
Blue Jay Properties Group LLC
Keller Williams Capital Properties
(202) 642-4965 | Office (202) 243-7700
samirredwan@bluejaypropertiesgroup.com

The Center for REALTOR® Development (CRD) confers the Certified International Property Specialist (CIPS) designation, which is an official credential of the National Association of REALTORS® (NAR).

NATIONAL ASSOCIATION OF REALTORS® | CIPS